

EXECUTIVE VICE PRESIDENT, FINANCE & ADMINISTRATION

Dear Colleagues,

Welcome to the start of another school year!

It has been a busy summer in Finance & Administration. Our most significant endeavor is the launch of Workday, our new human resources and payroll system. Replacing the UW's 35-year-old legacy payroll system with a modern, integrated, cloud-based software solution is a momentous step forward in our technology modernization.

There are still a few bumps in the road, but we are addressing issues as quickly and efficiently as possible. While unit administrators are still the first go-to for help with HR and payroll needs, the Integrated Service Center (ISC) is working hard to support faculty, staff, and students in Workday tasks. The ISC's focus is to ensure that our most important tasks — pay and benefits — are top priority. A wealth of useful resources are available on the ISC [website](#) including [User Guides](#), [Quick Guides](#), and [Workday Videos](#) full of step-by-step instructions for completing most transactions in Workday. I encourage you to familiarize yourself with these tools and resources to ensure your success when navigating Workday.

Finance Transformation

The next step in the evolution of our technology modernization is replacing the UW's aging financial systems. Over the summer, the Finance Transformation leadership team selected Deloitte Consulting to help us develop the project plan, including pre-implementation, implementation, and post-go-live activities.

With Deloitte's assistance, the program is evaluating two deployment scenarios:

1. A phased implementation with UW (all non-clinical activities) "going live" first, followed by UW Medicine (clinical enterprise), and
2. The entire UW enterprise implementing an integrated solution on the same schedule.

Outcomes of the Deloitte effort will include a roadmap and business case, a total cost of ownership for each scenario, and a staffing plan for readiness and implementation activities. This critical work will be completed by early November. We plan on sharing these deliverables with the Board of Regents later this fall and seeking approval to begin the contracting (RFP process).

Continuous Improvement

Since 2010, many units in Finance & Administration have explored and implemented Lean to dramatically reduce costs, generate revenue, lessen work for campus, and improve

customer service. Through the use of Lean, we have aligned mission, strategy, and operations from the executive office to the shop floor.

Lean is best leveraged to build strong, cohesive teams that persist well beyond initial objectives and performance gaps. By facilitating 185 launch-events and continuing to support 75 permanent teams toward ever-higher performance levels, our in-house Lean Team has honed their skills to be able to carry this work forward into the future.

We have realigned the Lean team with Strategic Consulting to be able to offer this expertise to all F&A units, and also more broadly across campus. I anticipate that in the next year, under Associate Vice President LuAnn Stokke's leadership, we will conduct launch-events across the organization, develop a team of experience-based peer coaches, deliver focused training, and advance outcome measures at team and unit levels that align with our business goals and the University's mission.

If you would like to learn more about what Strategic Consulting and the Lean Team can do for your department, contact them at stratconsulting@uw.edu.

UW Combined Fund Drive

The UW Combined Fund Drive, our workplace giving program, will begin the annual campus campaign October 4 through December 1. The [UWCFD Charity Fair & Silent Auction](#) will kick off the campaign on October 10 from 11 a.m. to 1:30 p.m. in the HUB Ballroom. More than 80 nonprofit representatives will be on hand to share with you about their work to build stronger, healthier communities. Plus, enjoy kittens and puppies, free refreshments, a stationery sale, a photo booth with Dubs, and amazing door prizes.

During last year's campaign, more than 4,000 UW community members generously donated to raise a total of \$2.2 million. With your help, we are looking forward to deepening our impact this year.

MiniMax Waste Diversion Program

UW Recycling is achieving another milestone towards the University's sustainability goal of 70% waste diversion by 2020. By the end of 2018, the University's comprehensive waste diversion program—known as MiniMax—will be implemented in an additional 58 buildings on campus.

UW Recycling first piloted MiniMax in the UW Tower Building in 2008. Since that time, over 100 buildings, nearly 300 academic departments, and more than 11,000 workstations on campus have adopted the program.

By utilizing these desk-side bins, individuals take responsibility for sorting their waste, and free up custodians to perform tasks more essential to the overall health and cleanliness of the University.

UW Recycling will work closely with each building coordinator to plan successful installations over the next year.

Thank you for your support of MiniMax and ongoing sustainability efforts!

Regards,

A handwritten signature in blue ink that reads "Jeff".

Jeffrey F. Scott
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